



Norton Public Library

Donation Guidelines

Thank you for thinking of the Norton Public Library.

Any materials donated to the library will be considered for use in the collection subject to the guidelines set out in the Collection Development policy. If the materials are not appropriate or are already in the collection, they will be put in the Friends' of the Library Book Sale or Book Nook.

The Friends accept donations anytime EXCEPT one month prior to and one month after book sales. This allows the Friends time to prepare for the upcoming sales and reorganize after sales. Any book donations to the library must be IN PERSON (never left outside or in the bookdrop) and are only accepted if space permits and they meet the guidelines. If the donations meet the guidelines, they must be brought into the library by the donor and brought to the front desk.

Please Do NOT leave items outside the door or in the book drop.

WE DO ACCEPT:

- Hardcover and paperback books for all ages
- DVDs
- CDs
- Videogames

WE DO NOT ACCEPT:

- Anything that is in poor condition
- Magazines
- Textbooks
- Encyclopedias
- Reader's Digest Condensed books
- Time-Life books
- Advanced readers' copies/uncorrected proofs
- Board Games or Plush Toys
- Videocassettes
- Audiocassettes

All items MUST be in good condition, clean, dry and free of mold, odors, dust, rodent droppings, bugs and spiders.

The library appreciates your thoughtfulness. Thank you!